

**R590. Insurance, Administration.**

**R590-258. Email Address Requirement. (Effective 9-8-10)**

**R590-258-1. Authority.**

This rule is promulgated pursuant to Subsection 31A-2-201(3), which authorizes the commissioner to adopt rules to implement the provisions of Title 31A, and Subsection 46-4-501(1), which authorizes state governmental agencies to make rules relating to electronic transactions and records.

**R590-258-2. Purpose and Scope.**

(1) The purpose of this rule is to require a licensed or registered person to have a current valid email address on file with the commissioner in order to:

(a) improve the accuracy, reliability, and promptness of communications between the department and those persons to whom the rule applies;

(b) reduce mailing expense;

(c) promote paperless interaction with a licensed or registered person; and

(d) support the Utah Health Exchange.

(2) Scope. This rule applies to an individual, agency, provider, insurer, and other organization licensed or registered by the commissioner to do business in Utah.

**R590-258-3. Requirement to Submit and Maintain a Valid Email Address.**

(1) A person to whom this rule applies shall submit to, and maintain with, the commissioner a valid business email address where the person can receive from the department, communication which includes, but is not limited to:

(a) a general notification;

(b) a license renewal notice;

(c) a billing invoice;

(d) a consumer complaint;

(e) a request for information; or

(f) other correspondence.

(2) A person to whom this rule applies must confirm that the spam filter for the email address required in Subsection (1) above will accept email correspondence from the department.

(3) Correspondence sent by the department to the email address required in Subsection (1) above shall be considered received by the person.

(4) A change of email address shall be submitted electronically at no cost to the licensed or registered person:

(a) an individual or agency licensee shall submit the change at [www.sircon.com/utah](http://www.sircon.com/utah) or [www.nipr.com](http://www.nipr.com); and

(b) a licensed or registered person, other than an individual or agency licensee shall, submit the change at <http://clr.utah.gov>.

**R590-258-4. Penalties.**

A person found to be in violation of this rule shall be subject to penalties as provided under Section 31A-2-308.

**R590-258-5. Enforcement Date.**

The commissioner will begin enforcing this rule 45 days from the rule's effective date.

**R590-258-6. Severability.**

If any provision of this rule or its application to any person or situation is held to be invalid, that invalidity shall not affect any other provision or application of this rule which can be given effect without the invalid provision or application, and to this end the provisions of this rule are declared to be severable.

**KEY: insurance**

**2010**

**31A-2-201, 46-4-501.**